




—○ ADJANNI RAMOS OCASIO ○—

WRITER & EDITOR

CONTACT

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PROFILE

Versatile bilingual Writer and Editor with 4+ years experience in Writing & Editing and 3+ years working with an online media outlet. I am a self-motivated, hardworking, creative individual pursuing a career in Professional Writing and Editing. Skilled in narrative writing, with a flair for storytelling and dialogue, I can write for both digital and journalistic types of writing. I am also pop-culture-savvy, up to date in current online media trends, and well educated in film and literature. Seeking the opportunity to grow as a writer and show creative abilities while expanding my professional portfolio.

SKILLS

WRITING:

- ARTICLE WRITING
- DIGITAL CONTENT WRITING
- COPYWRITING
- CONTENT DEVELOPMENT
- CONTENT STRATEGY
- CREATIVE WRITING
- BLOG WRITING
- MAGAZINE EDITING
- ENTERTAINMENT WRITING
- JOURNALISM
- POETRY
- PROFESSIONAL WRITING
- PROOFREADING
- PROPOSAL WRITING
- PUBLIC RELATIONS
- RESEARCH WRITING
- SCIENCE WRITING

EXPERIENCE

POLICY ANALYST/OP-ED WRITER | WEINER PUBLIC NEWS JANUARY 2021 – PRESENT

Write and research bylined Op-Eds for major newspapers and media, organize speakers, analyze national news and develop sound bytes for media interviews by company president-former White House and Congress spokesman.

ORGANIC LIST WRITER | COMIC BOOK RESOURCE (CBR) OCTOBER 2020 – JANUARY 2021

Created and pitched list-based articles related to pop culture, comic books, film, and/or tv characters. Each article was roughly ten entries long, plus an introduction. Used photoshop to edit and sometimes create split images to use for the article. Maintained written communication with editors and other company writers to not repeat article topics and prevent grammatical errors from being published online.

DIGITAL CONTENT WRITING INTERN | LATIN É LLC OCTOBER 2019 – FEBRUARY 2020

Wrote an average of 1-3 articles per week. Duties involved the creation and editing of Topic Articles, which ranged from Blogposts and Original Content Articles to News Articles and Press-Releases about the company's new and original film content. I would often interview a variety of individuals for articles on them to promote a company event. Individuals included the likes of local activists, indie-film directors, musicians, and local socialites. Would also attend concerts, business conferences, and other company events for

- SCRIPTWRITING
- SPEECH WRITING
- TECHNICAL WRITING

INTERPERSONAL:

- ADAPTIVE LEARNER
- ADVANCED COMMUNICATION SKILLS
- CREATIVE
- DEADLINE COMPLIANCE
- DEDICATED
- MULTIPLE PROJECT MANAGEMENT
- MANAGEMENT UNDER PRESSURE
- OPPORTUNISTIC NATURE
- PUBLIC SPEAKING
- SELF STARTER
- TASK-ORIENTED
- TEAM PLAYER
- WELL ORGANIZED

COMPUTER:

- ADOBE PHOTOSHOP
- AMAZON STORYWRITER
- CLICK-UP
- GIMP 2.0
- MICROSOFT EXCEL
- MICROSOFT OFFICE SUITE
- MICROSOFT WORD
- MICROSOFT VIDEO EDITOR
- SLACK
- TABLEAU
- WORDPRESS

LANGUAGE:

- ENGLISH
- SPANISH

content pieces. Worked closely with company photographers during these events and often lent voice behind the camera for online company video interviews.

COMEDY WRITING INTERN | TICKLEME ENTERTAINMENT MAY 2018 – SEPTEMBER 2018

Wrote an average of 15-30 jokes per week for company founder and comedian, Philip Peredo. Telecommunicated with other interns and intern supervisors to develop material for upcoming events and shows. Worked with company clients to develop jokes for their upcoming performances and strategize slogans for new and existing products.

FOUNDING MEMBER / SECRETARY | LATINX @ MSU JANUARY 2017 – MAY 2019

Founding member and secretary of the Latinx Club at Montana State University, a non-profit student club that assisted and catered to helping students who identified as Latino or Latin-American. Documented meetings and discussions; recorded meetings and key-points that were to be shared with the president. Kept records of important paperwork and documents related to club politics and human resources, as well as documentation necessary when interacting with the university's student government. Communicated weekly club agendas through email and group chats and presented club topics that were to be discussed during meetings. Also assisted in setting up accounts with local banks for club finances and reviewed the semester agenda with club leadership.

VOLUNTEER TUTOR | GOYCO ELEMENTARY SCHOOL JANUARY 2013 – MAY 2014

Volunteered as an English tutor while participating in a school community service program. Responsible for assisting elementary students of different ages in completing their homework and class assignments. Also tutored math and science, based on need.

EDUCATION

B.A. ENGLISH - WRITING AUGUST 2014 – MAY 2019

Learned to write under authors Rick Bass and Louisa Hall. Studied technical writing, professional writing, proposal writing, digital writing, scriptwriting, story and character writing, journalistic writing, magazine and journalistic editing, and language structure. I also enrolled in and completed Economics and Earth Science – with a concentration in Paleontology – courses throughout the curriculum.